

MINUTES OF MEETING  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #5  
June 15, 2016

Meeting was called to order at 1834 hours by Chairman Bernard Crammer Jr.  
A flag salute was observed, along with a moment of silence.

**ROLL CALL:**

**COMMISSIONERS IN ATTENDANCE:** Bernard Crammer Jr., Anthony Gulotta, Robert Dill (late) and Leonard Gadsby.

**OTHERS IN ATTENDANCE:** Captain Kinte Holt, Captain Jarrett Gadsby, Chief Gregory Kirkham, Firefighter's Henry Roldan and (Past Chief) Louis Crammer.

**MINUTES OF PREVIOUS MEETING:**

The minutes of the May 2016 meeting were distributed by Secretary Leonard Gadsby. A motion was made by Commissioner Anthony Gulotta to accept the minutes as recorded. 2<sup>nd</sup> by Commissioner Crammer.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill				X
L. Gadsby	X			
<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>

**MOTION CARRIED**

**BILLS:**

**The list of bills were presented to be paid.** Motion was made by Commissioner Gadsby to pay all listed bills. 2<sup>nd</sup> by Commissioner Crammer .

(See attached treasurer's report)

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill				X
L. Gadsby	X			
<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>

**MOTION CARRIED**

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**TREASURER REPORT: (Commissioner Jonathan Tomko)**

\*Commissioner Tomko was absent from the meeting.

**BUSINESS : (Commissioner Bernard Crammer Jr.)**

**Chairman Bernard Crammer Jr. presented the following:**

\*Commissioner Crammer reported that the Township consolidation meeting was canceled, due to the e-board not attending.

\*Commissioner Crammer reported that the Federal Census Report was completed.

\*Commissioner Crammer reported that the Civil Service Portion of the applicants test was completed this date.

\*Commissioner Crammer presented the Policy for driving the fire apparatus.

Motion was made by Commissioner Crammer to adopt the policy for driving the apparatus.  
 2<sup>nd</sup> by Commissioner Gulotta.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill				
L. Gadsby	X			X
<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>

**MOTION CARRIED**

\*Commissioner Crammer presented the Policy for the fire department safety guidelines.

Motion was made by Commissioner Crammer to adopt the policy of safety guidelines. 2<sup>nd</sup>  
 by Commissioner Gulotta.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill				
L. Gadsby	X			X
<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>

**MOTION CARRIED**

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**PERSONNEL: (Commissioner Anthony Gulotta)**

**Commissioner Anthony Gulotta presented the following:**

- \*Commissioner Gulotta reported the Superior Officers contract is at the lawyers.
- \*Commissioner Gulotta reported that all of the PEOSHA violations are resolved.

**BUILDINGS & GROUNDS: (Commissioner Robert Dill)**

\*Commissioner Dill reported that a clip for Squirt 15 will be manufactured, as a safety stop.

**SECRETARY: (Commissioner Leonard Gadsby)**

**Commissioner Leonard Gadsby presented the following:**

\*Commissioner Gadsby had nothing to present.

**CAREER CAPTAIN**

**Captain Kinte Holt presented the following:**

- \*Captain Holt reported on the First Responder Course with a cost of \$1,250.00.
- \*Captain Holt reported on fire ground radio issues.
- \*Captain Holt reported that the vent window was fixed by Firefighter Meyer at a cost of \$100.00.  
*Approved to repay the cost to Meyer.*
- \*Captain Holt presented an update on Engine 15.
- \*Captain Holt presented an update on Squirt 15.
- \*Captain Holt reported that the preventative maintenance was completed by Clean Air on the exhaust system.

Motion was made by Commissioner Crammer to approve the maintenance. 2<sup>nd</sup> by Commissioner Gulotta.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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\*Captain Holt reported that District 2 would like to swap 500 feet of 5" hose for 1000 feet of 4" hose.

Motion was made by Commissioner Gulotta to approve the swap of hose. 2<sup>nd</sup> by Commissioner Crammer.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

\*Captain Holt reported that the repairs for the Fire District tablet (Computer) is at a cost of \$1,394.00.

Motion was made by Commissioner Gulotta to approve the payment for repairs. 2<sup>nd</sup> by Commissioner Dill.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

\*Captain Holt reported that a new EMS Bag is needed at a cost of \$130.00.

Motion was made by Commissioner Gulotta to purchase the EMS Bag. 2<sup>nd</sup> by Commissioner Dill.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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**CAREER CAPTAIN**

**Captain Jarrett Gadsby presented the following:**

\*Captain Gadsby reported that the web site is up to date.

\*Captain Gadsby reported that he is working with the insurance company on Workmen's Compensation claims.

Bernard Crammer III and Damien Cooke's claims are complete.

\*Captain Gadsby reported that the equipment portion of the survey was completed for the DCA.

**CHIEF**

**Chief Gregory Kirkham presented the following:**

\*Chief Kirkham had nothing to report.

**ASSISTANT CHIEF**

**Assistant Chief Eric Griggs presented the following:**

\*Assistant Chief Griggs was absent from meeting.

**LEGAL**

**Attorney – Daniel Graziano presented the following:**

\*Attorney Daniel Graziano was absent from meeting.

**FINANCIAL**

**Accountant - Joseph Marcucci presented the following:**

\*Accountant Joseph Marcucci reported that there will be a delay on the audit report, per New Jersey Financial statistics.

**Firefighter Louis Crammer (Fire Company Liaison) presented the following:**

\*Firefighter Crammer had nothing to report.

**Firefighter Henry Roldan (Union Representative) presented the following:**

\*Firefighter Roldan had nothing to report.

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Motion was made by Commissioner Crammer to exit Public Session and enter Executive Session of meeting. 2<sup>nd</sup> by Commissioner Gulotta. Motion made at 1935 hours.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

See June 15, 2016 Executive Meeting Minutes for details.

Motion was made by Commissioner Gulotta to exit Executive Session and enter Public Session of meeting. 2<sup>nd</sup> by Commissioner Crammer.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

Motion was made by Commissioner Gulotta to adjourn the meeting until Wednesday, July 20, 2016. 2<sup>nd</sup> by Commissioner Crammer. Motion made at 2020 hours.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
R. Dill	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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Meeting adjourned at 2020 hours.

Respectfully Submitted,

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Leonard J. Gadsby - Secretary  
Board of Fire Commissioners, Fire District #5

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