

MINUTES OF MEETING
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #5
February 15, 2017

Meeting was called to order at 1830 hours by Chairman Bernard Crammer Jr.
A flag salute was observed, along with a moment of silence.

ROLL CALL:

COMMISSIONERS IN ATTENDANCE: Bernard Crammer Jr., Jonathan Tomko, Gulotta and Leonard Gadsby.

OTHERS IN ATTENDANCE: Accountant Joseph Marcucci, Captain Kinte Holt, Captain Jarrett Gadsby, Deputy Chief Louis Crammer and Firefighter's Eric Wojcik and Patrick Keating.
Fire Marshal #19 – Michael Danbury.
Private: Philip McManus (Tri County Lighting) and Gregory Pogorzelski (Stream Energy)

MINUTES OF PREVIOUS MEETING:

The minutes of the January 2017 meeting were presented by Secretary Leonard Gadsby.
A motion could not be entertained, due to a lack of an eligible quorum.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.				
J. Tomko				
A. Gulotta				
R. Dill				
L. Gadsby				
TOTAL	0	0	0	0

MOTION CARRIED

BILLS:

The list of bills were presented to be paid. Motion was made by Commissioner Gadsby to pay all listed bills. 2nd by Commissioner Crammer.

(See attached treasurer's report)

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill				X
L. Gadsby	X			
TOTAL	3	0	0	2

MOTION CARRIED

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INDEPENDENT REPORT: (Philip McManus – Tri State Light & Energy)

*Philip McManus spoke on proposal for energy audit and possible savings.
 12 months of Utility bills and an application process would be needed.

INDEPENDENT REPORT: (Gregory Pogorzelski – Stream Energy)

*Gregory Pogorzelski spoke on a proposal for energy savings and a free quote.
 Rates currently at 13.7KW and a fundraiser for the fire company.

TREASURER REPORT: (Commissioner Jonathan Tomko)

*Motion was made by Commissioner Tomko to retain DiPietto & DiPietto as the auditing firm. 2nd by Commissioner Crammer.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill				X
L. Gadsby	X			
TOTAL	3	0	0	2

MOTION CARRIED

BUSINESS : (Commissioner Bernard Crammer Jr.)

Chairman Bernard Crammer Jr. presented the following:

- *Commissioner Crammer reported that Stefani Kolibas and Jason Reed completed probation.
- *Commissioner Crammer reported that Attorney Richard Braslo agreed to become Fire District Attorney – fees to be provided.
- *Commissioner Crammer reported that firefighter contract is being finalized, after last meeting.
- *Commissioner Crammer reported that the Hamilton Township Council Meeting is scheduled for 7 pm on Thursday, March 16, 2017 at the Nottingham Fire House.
- *Commissioner Crammer reported that the fire elections will be held Saturday, February 18, 2017 from 2 pm to 9 pm
- *Commissioner Crammer reported that the swearing in for the re-elected and new commissioners will be held on Saturday, February 18, 2017 at 7pm at the Nottingham Fire House.
- *Commissioner Crammer reported that the OPRA survey was completed and sent in.

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Motion was made by Commissioner Crammer to pay Robert Underhill per diem rate for work completed on fire apparatus, through use of a purchase order. 2nd by Commissioner Gadsby.

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill				X
L. Gadsby	X			
TOTAL	3	0	0	2

MOTION CARRIED

PERSONNEL: (Commissioner Anthony Gulotta)

Commissioner Anthony Gulotta presented the following:

*Commissioner Gulotta was absent from meeting.

BUILDINGS & GROUNDS: (Commissioner Robert Dill)

*Commissioner Dill spoke was absent from meeting.

SECRETARY: (Commissioner Leonard Gadsby)

Commissioner Leonard Gadsby presented the following:

*Commissioner Gadsby had nothing to present.

CAREER CAPTAIN

Captain Jarrett Gadsby presented the following:

*Captain Gadsby reported that Will Fairbanks, Sefanie Kolibas and Jason Reed all fall under the G.I. Bill – no cost to the district.

*Captain Gadsby reported that the employee time sheets were updated as of January 1, 2017.

*Captain Gadsby reported that CEVO Training will be held in March 2017.

*Captain Gadsby reported that CPR Training is in progress.

*Captain Gadsby reported that Right To Know and Bloodborne Training were completed – 21 participants.

*Captain Gadsby reported that Pete Rivera applied for an auto extrication class to be held at Burlington Fire Academy at a cost of \$290.00 - *Approved*

*Captain Gadsby reported the need to purchase (6) six CPR Manuals for CPR Training. - *Approved*

*Captain Gadsby reported that Mid State will no longer be doing repairs on Minitor 5 pagers.

*Captain Gadsby reported that Flashover Simulator training will be held at Somerset Fire Academy on April 1, 2017, along with Station 18, at a cost of \$800.00 - *Approved*

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CAREER CAPTAIN

Captain Kinte Holt presented the following:

- *Captain Holt reported that work was completed on Squirt 15, more minor issues to follow.
- *Captain Holt reported that preventative maintenance on apparatus is due in March and April 2017.
- *Captain Holt reported that spring shorts are due to be ordered for employees.

CHIEF

Chief Gregory Kirkham presented the following:

- *Chief Kirkham was absent from meeting.

ASSISTANT CHIEF

Assistant Chief Louis Crammer presented the following:

- *Deputy Chief Crammer reported that the computer in the Chiefs Office needs software update..

LEGAL

Attorney – Richard Braslo presented the following:

- *Attorney Richard Braslo was absent from meeting.

FINANCIAL

Accountant - Joseph Marcucci presented the following:

- *Accountant Joseph Marcucci spoke on the budget.

Firefighter Louis Crammer (Fire Company Liaison) presented the following:

- *Firefighter Crammer had nothing to report.

Firefighter Henry Roldan (Union Representative) presented the following:

- *Firefighter Roldan was absent from meeting.

Firefighter Eric Wojcik presented the following:

- *Firefighter Eric Wojcik reported that Firefighter Henry Roldan would like to receive compensation for 30 hours of vacation time left over from 2016.

Firefighter Patrick Keating presented the following:

- *Firefighter Patrick Keating had nothing to report.

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Motion was made by Commissioner Crammer to exit public meeting and enter executive session. 2nd by Commissioner Gadsby. This motion was made at 1921 hours.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill				X
L. Gadsby	X			
TOTAL	3	0	0	2

MOTION CARRIED

For details of Executive Session Meeting – See Executive Meeting Minutes dated Wednesday, February 15, 2017.

Motion was made by Commissioner Gadsby to exit executive session and enter public meeting. 2nd by Commissioner Crammer. This motion was made at 2006 hours.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill				X
L. Gadsby	X			
TOTAL	3	0	0	2

MOTION CARRIED

Motion was made by Commissioner Crammer to ratify firefighter's contract. 2nd by Commissioner Tomko.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill				X
L. Gadsby	X			
TOTAL	3	0	0	2

MOTION CARRIED

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Motion was made by Commissioner Gadsby to adjourn the meeting until Wednesday, March 15, 2017. 2nd by Commissioner Crammer. Motion made at 2009 hours.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill				X
L. Gadsby	X			
TOTAL	3	0	0	2

MOTION CARRIED

Meeting adjourned at 2009 hours.

Respectfully Submitted,

Leonard J. Gadsby - Secretary
Board of Fire Commissioners, Fire District #5

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