

MINUTES OF MEETING
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT #5
December 12, 2018

Meeting was called to order at 1836 hours by Chairman Bernard Crammer Jr.
A flag salute was observed, along with a moment of silence.

ROLL CALL:

COMMISSIONERS IN ATTENDANCE: Bernard Crammer Jr., Jonathan Tomko,
Leonard Gadsby and Louis Crammer.

OTHERS IN ATTENDANCE: Accountant Joseph Marcucci, Captain Eric
Wojcik and Captain Bernard Crammer III.

MINUTES OF PREVIOUS MEETING:

No meeting minutes were available to be approved.

BILLS:

The list of bills were presented to be paid. Motion was made by Commissioner Gadsby to pay
all listed bills. 2nd by Commissioner B. Crammer.

(See attached treasurer's report)

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

TREASURER REPORT: (Commissioner Jonathan Tomko)

*Commissioner Tomko reported that a check was sent to the Township for Sewer payment, after
no bill was received.

*Commissioner Tomko reported that Firefighter Robert Ross's pension paperwork had to be a hard
copy, no electronic paperwork would be accepted for both PERS and PFRS.

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BUSINESS : (Commissioner Bernard Crammer Jr.)

Chairman Bernard Crammer Jr. presented the following:

- *Commissioner Crammer reported that all employees are off of their respective probationary periods.
- *Commissioner Crammer reported that per Commissioner Gulotta – there has been no reply from the firefighter union on the new contract proposal.
- *Commissioner Crammer reported that a check from FEMA was received for Captain Holt’s first deployment.
- *Commissioner Crammer reported that per Chief 13 – Fire Inspections are to be turned over to Station 17 staff.

A motion was made by Commissioner B. Crammer to adopt a resolution to transfer Station 15 Fire Inspections to Station 17 with monies coming to Station 15. 2nd by Commissioner L. Crammer.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

A motion was made by Commissioner B. Crammer to accept shared service agreement with Station 17, for payment of fire suppression service. 2nd by Commissioner L. Crammer.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

PERSONNEL: (Commissioner Anthony Gulotta)

Commissioner Anthony Gulotta presented the following:

- *Commissioner Gulotta was absent from meeting.

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BUILDINGS & GROUNDS: (Commissioner Louis Crammer)

- *Commissioner Crammer reported that the generator was serviced.
- *Commissioner Crammer reported that Engine 15 is being repaired.

SECRETARY: (Commissioner Leonard Gadsby)

Commissioner Leonard Gadsby presented the following:

- *Commissioner Gadsby had nothing to report.

CHIEF

Chief Steven Kraemer presented the following:

- *Chief Kraemer was absent from meeting.

CHIEF

Chief Gregory Kirkham presented the following:

- *Chief Kirkham was absent from meeting.

CAREER CAPTAIN

Captain Jarrett Gadsby presented the following:

- *Captain Gadsby was absent from meeting.

CAREER CAPTAIN

Captain Kinte Holt presented the following:

- *Captain Holt was absent from meeting.

CAREER CAPTAIN

Captain Eric Wojcik presented the following:

- *Captain Wojcik enquired on the 70 hour driver training rule and how it pertained to Firefighter John Argueta.
- *Captain Wojcik reported that time sheets were updated and distributed to all employees.
- *Captain Wojcik enquired about payout of excess vacation time by Firefighter Fairbanks – *approved.*

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A motion was made by Commissioner Gadsby to allow an option of payout for unused vacation time, not to exceed 24 hours. 2nd by Commissioner B. Crammer.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

CAREER CAPTAIN

Captain Bernard Crammer III presented the following:

- *Captain Crammer reported that CPR re-certifications are due in February 2019.
- *Captain Crammer reported that SCBA Training is upcoming.
- *Captain Crammer reported that he is attempting to obtain and provide foam trailer training.
- *Captain Crammer asked to carry over 72 hours of vacation time from 2018 – *approved*.

ASSISTANT CHIEF

Assistant Chief (Unfilled Position) presented the following:

- *Position is unfilled.

LEGAL

Attorney – Richard Braslo presented the following:

- *Attorney Richard Braslo was absent from meeting.

FINANCIAL

Accountant - Joseph Marcucci presented the following:

- *Accountant Joseph Marcucci reported on the budget and end of the year financial issues.

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A motion was made by Commissioner B. Crammer to adopt a resolution introducing the 2019 budget in the amount of \$1,974,666.00., with \$1,955,417.00 to be raised by taxes. A fire tax rate of \$.76 and a 3 percent hike. 2nd by Commissioner Tomko.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

A motion was made by Commissioner B. Crammer to adopt a resolution to cancel line items from 2018 Fire Budget for Fire District #5 and make them available, effective December 31, 2018. 2nd by Commissioner L. Crammer.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

A motion was made by Commissioner B. Crammer to adopt a resolution to adopt a temporary 2018 budget in the amount of \$265,561.00 for Fire District #5, until the 2019 budget is approved. 2nd by Commissioner Tomko.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

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A motion was made by Commissioner B. Crammer to adopt a resolution to make 2018 fund balances available for 2019 budget. 2nd by Commissioner Tomko.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

A motion was made by Commissioner B. Crammer to transfer all line items from the 2018 budget. 2nd by Commissioner Tomko.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

Firefighter - Unamed (Fire Company Liaison) presented the following:

*There was no Fire Company Liaison present at meeting.

Firefighter Henry Roldan (Union Representative) presented the following:

*Firefighter Roldan was absent from meeting.

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A motion was made by Commissioner Tomko to adjourn the meeting until Wednesday, January 16, 2019. 2nd by Commissioner Gadsby. Motion made at 1931 hours.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta				X
R. Dill	X			
L. Gadsby	X			
TOTAL	4	0	0	1

MOTION CARRIED

Meeting adjourned at 1931 hours.

Respectfully Submitted,

Leonard J. Gadsby - Secretary
Board of Fire Commissioners, Fire District #5

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