

MINUTES OF MEETING  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #5  
October 16, 2019

Meeting was called to order at 1844 hours by Chairman Bernard Crammer Jr.  
A flag salute was observed, along with a moment of silence.

**ROLL CALL:**

**COMMISSIONERS IN ATTENDANCE:** Bernard Crammer Jr., Anthony Gulotta, Louis Crammer, Jonathan Tomko (late) and Leonard Gadsby.

**OTHERS IN ATTENDANCE:** Chief Gregory Kirkham and Captain Jarrett Gadsby.

**MINUTES OF PREVIOUS MEETING:** The minutes of the September 2019 meeting were distributed by Secretary Leonard Gadsby. Motion made by Commissioner L. Crammer to accept the minutes as recorded. 2<sup>nd</sup> by Commissioner Gulotta. (See attached minutes)

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

**BILLS:**

**The list of bills were presented to be paid.** Motion was made by Commissioner Gadsby to pay all listed bills. 2<sup>nd</sup> by Commissioner B. Crammer.  
(See attached treasurer's report)

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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**TREASURER REPORT: (Commissioner Jonathan Tomko)**

**Treasurer Jonathan Tomko presented the following:**

\*Commissioner Tomko came late to meeting and had nothing to report.

**BUSINESS: (Commissioner Bernard Crammer Jr.)**

**Chairman Bernard Crammer Jr. presented the following:**

\*Commissioner Crammer reported that fire prevention night went well.

\*Commissioner Crammer reported that the ISO Report was received and Fire District was upgraded to a 2, from a 3.

\*Commissioner Crammer reported that Firefighter Ryan Donaher was hired as a transfer from Ewing. Firefighter Donaher will start on October 27, 2019.

\*Commissioner Crammer reported that captain Kinte Holt was injured (arm) and will be out approximately three months.

\*Commissioner Crammer reported that Firefighter Stephanie Kolibas had an MRI on her elbow and will be out for two weeks.

\*Commissioner Crammer reported that Firefighter Arguetta has a slight tear in the shoulder and a timeframe for his return, in unknown.

\*Commissioner Crammer reported that Firefighter Jason Reed asked for a buyout of his time or a carryover. *Buyout was granted, per contract.*

**PERSONNEL: (Commissioner Anthony Gulotta)**

**Commissioner Anthony Gulotta presented the following:**

\*Commissioner Gulotta reported that the captain's contract is signed.

**BUILDINGS & GROUNDS: (Commissioner Louis Crammer)**

\*Commissioner Crammer reported that the service was completed on the emergency generator.

\*Commissioner Crammer reported that the Chief's car is in need of service.

\*Commissioner Crammer reported that Engine 15 has several minor issues, including an oil leak – to be serviced.

\*Commissioner Crammer reported that utility 15 needs tires.

\*Commissioner Crammer reported that the fire company is considering doing the Santa run, but not on Christmas Eve.

**SECRETARY: (Commissioner Leonard Gadsby)**

**Commissioner Leonard Gadsby presented the following:**

\*Commissioner Gadsby had nothing to report.

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**CHIEF**

**Chief Steven Kraemer presented the following:**

\*Chief Kraemer was absent from the meeting.

**CHIEF**

**Chief Gregory Kirkham presented the following:**

\*Chief Kirkham spoke on the Fire Prevention night at Station 15.

**CAREER CAPTAIN**

**Captain Jarrett Gadsby presented the following:**

\*Captain Gadsby reported that he was in attendance for absent Chief Kraemer.

\*Captain Gadsby reported that Firefighter Donaher has a physical scheduled for October 22, 2019.

\*Captain Gadsby reported that the per diem's are being continued due to Firefighter Kolibas and Arguetta's continued absence.

\*Captain Gadsby enquired about employee's time and when it is provided – *Anniversary date*.

\*Captain Gadsby reported that the workmen's comp paperwork for Captain Holt was filed.

\*Captain Gadsby reported that gear issues will be addressed for new employees.

\*Captain Gadsby reported that paperwork, keys and payroll was completed for Firefighter Donohar.

**CAREER CAPTAIN**

**Captain Kinte Holt presented the following:**

\*Captain Holt was absent from the meeting.

**CAREER CAPTAIN**

**Captain Eric Wojcik presented the following:**

\*Captain Wojcik was absent from the meeting.

**CAREER CAPTAIN**

**Captain Bernard Crammer III presented the following:**

\*Captain Bernard Crammer III was absent from meeting.

**DEPUTY CHIEF**

**Deputy Chief (Unfilled Position) presented the following:**

\*Deputy Chief was absent from meeting.

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**LEGAL**

**Attorney – Richard Braslo presented the following:**

\*Attorney Richard Braslo was absent from meeting.

**FINANCIAL**

**Accountant - Joseph Marcucci presented the following:**

\*Accountant Joseph Marcucci was absent from the meeting.

**FIRE COMPANY LIAISON**

**Fire Company Liaison - Firefighter (Unnamed) presented the following:**

\*No Company Liaison was named as of this meeting.

**FIRE UNION REPRESENTATIVE**

**Fire Union 84 Representative - Firefighter Henry Roldan presented the following:**

\*Firefighter Henry Roldan was absent from meeting.

A Motion was made by Commissioner B. Crammer to exit public meeting and enter executive session. 2<sup>nd</sup> by Commissioner Gulotta. Motion made at 1932 hours.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>

**MOTION CARRIED**

*\*For details of Executive Session meeting – see Executive Session minutes dated October 16, 2019.*

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A Motion was made by Commissioner Gulotta to exit executive session and enter public meeting. 2<sup>nd</sup> by Commissioner B. Crammer. Motion made at 2005 hours.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	5	0	0	0

**MOTION CARRIED**

A Motion was made by Commissioner Gulotta to adjourn the meeting until Wednesday, November 13, 2019. 2<sup>nd</sup> by Commissioner Gadsby. Motion made at 2005 hours.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko	X			
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	5	0	0	0

**MOTION CARRIED**

Meeting adjourned at 2005 hours.

Respectfully Submitted,

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Leonard J. Gadsby - Secretary  
Board of Fire Commissioners, Fire District #5

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