

MINUTES OF MEETING  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT #5  
December 11, 2019

Meeting was called to order at 1837 hours by Chairman Bernard Crammer Jr.  
A flag salute was observed, along with a moment of silence.

**ROLL CALL:**

**COMMISSIONERS IN ATTENDANCE:** Bernard Crammer Jr., Anthony Gulotta, Louis Crammer and Leonard Gadsby.

**OTHERS IN ATTENDANCE:** Accountant Joseph Marcucci, Chief Steven Kraemer and Firefighter Patrick Keating.

**MINUTES OF PREVIOUS MEETING:** The minutes of the November 2019 meeting were distributed by Secretary Leonard Gadsby. Motion made by Commissioner Gulotta to accept the minutes as recorded. 2<sup>nd</sup> by Commissioner B. Crammer. (See attached minutes)

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

**BILLS:**

**The list of bills were presented to be paid.** Motion was made by Commissioner Gulotta to pay all listed bills. 2<sup>nd</sup> by Commissioner L. Crammer.

(See attached treasurer's report)

COMMISSIONER	YEA	NAY	ABSTAIN	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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**TREASURER REPORT: (Commissioner Jonathan Tomko)**

**Treasurer Jonathan Tomko presented the following via correspondence:**

\*Commissioner Tomko reported that paid staff medical information needs to be forwarded for reimbursement by December 31, 2019.

\*Commissioner Tomko reported that two bills were submitted for the same class – *T.O.T. Chief Kraemer*

**BUSINESS: (Commissioner Bernard Crammer Jr.)**

**Chairman Bernard Crammer Jr. presented the following:**

\*Commissioner Crammer reported that the PEOSHA inspection for the Utility 15 lift gate incident involving Captain Holt is completed and passed.

\*Commissioner Crammer reported that he received correspondence concerning donations to a fire department in Peru.

A Motion was made by Commissioner B. Crammer to donate previously designated surplus fire gear to the designated fire department in Peru. 2<sup>nd</sup> by Commissioner Gulotta.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

**PERSONNEL: (Commissioner Anthony Gulotta)**

**Commissioner Anthony Gulotta presented the following:**

\*Commissioner Gulotta reported that there were questions concerning Acting Captains pay from Firefighter Roldan – rectified per Accountant Marcucci, he does not receive compensation.

\*Commissioner Gulotta reported that Firefighter Arguetta will return to work on December 12, 2019 and will work with a four person crew.

**BUILDINGS & GROUNDS: (Commissioner Louis Crammer)**

\*Commissioner Crammer reported that the sale of Squirt 15 is in the works.

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**SECRETARY: (Commissioner Leonard Gadsby)**

**Commissioner Leonard Gadsby presented the following:**

\*Commissioner Gadsby reported that the paid staff requested \$200.00 for a piece of gym (Leg machine) equipment. *Approved thru use of budgeted funds.*

**CHIEF**

**Chief Steven Kraemer presented the following:**

\*Chief Kraemer reported that four radios are to be ordered

\*Chief Kraemer provided documentation for Knox Box protocol.

**CHIEF**

**Chief Gregory Kirkham presented the following:**

\*Chief Kirkham was absent from the meeting.

**CAREER CAPTAIN**

**Captain Jarrett Gadsby presented the following:**

\*Captain Gadsby was absent from the meeting.

**CAREER CAPTAIN**

**Captain Kinte Holt presented the following:**

\*Captain Holt was absent from the meeting.

**CAREER CAPTAIN**

**Captain Eric Wojcik presented the following:**

\*Captain Wojcik was absent from the meeting.

**CAREER CAPTAIN**

**Captain Bernard Crammer III presented the following:**

\*Captain Bernard Crammer III was absent from meeting.

**DEPUTY CHIEF**

**Deputy Chief (Unfilled Position) presented the following:**

\*Deputy Chief was absent from meeting.

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**LEGAL**

**Attorney – Richard Braslo presented the following:**

\*Attorney Richard Braslo was absent from meeting.

**FINANCIAL**

**Accountant - Joseph Marcucci presented the following:**

\*Accountant Joseph Marcucci spoke on budget issues.

A motion was made by Commissioner B. Crammer to adopt a resolution introducing the 2020 budget in the amount of \$2,176,424.00, with \$2,055,676.00 to be raised by taxes. A fire tax rate of \$.79, a 3 cent increase. 2<sup>nd</sup> by Commissioner Gulotta.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

A motion was made by Commissioner Gulotta to adopt a resolution to cancel line items from 2019 Fire Budget for Fire District #5 and make them available, effective December 31, 2019. 2<sup>nd</sup> by Commissioner B. Crammer.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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A motion was made by Commissioner Gulotta to adopt a resolution to adopt a temporary 2019 budget in the amount of \$273,000.00 for Fire District #5, until the 2020 budget is approved. 2<sup>nd</sup> by Commissioner B. Crammer.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

A motion was made by Commissioner Gulotta to adopt a resolution to make 2019 fund balances available for 2020 budget. 2<sup>nd</sup> by Commissioner B. Crammer.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

A motion was made by Commissioner B. Crammer to transfer all line items from the 2019 budget. 2<sup>nd</sup> by Commissioner Tomko.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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**FIRE COMPANY LIAISON**

**Fire Company Liaison - Firefighter L. Crammer presented the following:**

\*Liaison Crammer had nothing to report.

**FIRE UNION REPRESENTATIVE**

**Fire Union 84 Representative - Firefighter Henry Roldan presented the following:**

\*Firefighter Henry Roldan was absent from meeting.

**Firefighter Patrick Keating presented the following:**

\*Firefighter Keating reported that the annual kids Christmas Party is Sunday, December 15, 2019 at 1 p.m.

A Motion was made by Commissioner B. Crammer to exit public meeting and enter executive session. 2<sup>nd</sup> by Commissioner Gulotta. Motion made at 1910 hours.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

*\*For details of Executive Session meeting – see Executive Session minutes dated December 11, 2019.*

A Motion was made by Commissioner B. Crammer to exit executive session and enter public meeting. 2<sup>nd</sup> by Commissioner Gulotta. Motion made at 1950 hours.

COMMISSIONER	YEA	NAY	ABSTANE	ABSENT
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	4	0	0	1

**MOTION CARRIED**

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A Motion was made by Commissioner B. Crammer to adjourn the meeting until Wednesday, January 8, 2020. 2<sup>nd</sup> by Commissioner Gulotta. Motion made at 1950 hours.

<b>COMMISSIONER</b>	<b>YEA</b>	<b>NAY</b>	<b>ABSTANE</b>	<b>ABSENT</b>
B. Crammer Jr.	X			
J. Tomko				X
A. Gulotta	X			
L. Crammer	X			
L. Gadsby	X			
<b>TOTAL</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>1</b>

**MOTION CARRIED**

Meeting adjourned at 1950 hours.

Respectfully Submitted,

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Leonard J. Gadsby - Secretary  
Board of Fire Commissioners, Fire District #5

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